

JOB POSTING

POSITION: EXTRUSION FOREMAN

DIVISION: SAKPRO

SITE: WHITERIVER

DEPARTMENT: EXTRUSION

MAIN PURPOSE OF JOB:

The main purpose of this position is to oversee the Extrusion department at Sakpro.

RESPONSIBILITIES

- Manage a 3 Shift system;
- Direct, monitor and motivate Senior operators and labour to ensure optimum continuity of quality production;
- Ensure correct quantities of raw materials are ordered;
- Ensure good quality masterbatch is obtained and follow up on poor quality;
- Ensure recording of quality in all areas are traceable and protective measures are put in place to rectify problems;
- Monitor, control and record stock movements;
- Initiate and record projects;
- Participate in updating of equipment;
- Implement control systems to monitor work throughput;
- Ensure discipline is maintained in the department;
- Ensure all staff produce work of company implemented standards;
- Continue to monitor standards and adjust standards where required;
- Ensure staff morale is monitored and dealt with accordingly;
- Ensure that good housekeeping and Health and Safety procedures are followed;
- Keep overhead costs down through a well controlled budgeting procedure;
- Keep accurate records of work flow;
- Keep strict control of quality;
- Maintain a hands on approach;
- Ensure accurate production recording;
- Analyse daily performance with Senior Operators;
- Liaise daily with all role players;
- Control labour register and time keeping;
- Order and purchase of general production consumables as per budget;
- Ensure machines are in a good state of repair;
- Organise on the job training with the Training department;
- Liaise with the Training department regarding the set up of standard operating procedures and ensure these procedures are adhered to.

QUALIFICATIONS & EXPERIENCE

- National Senior Certificate;
- Relevant experience in an Extrusion Management environment; (Blown film an advantage)
- Knowledge of the Basic Conditions of employment and the Labour relations act is required to assist in any disputes in the department

SKILLS & ABILITIES

- Strong level of accuracy, attention to detail and analytical;
- Ability to take responsibility and accountability;
- Ability to work autonomously and as part of a broader team;
- Ability to handle stress in a high pressurized production environment;
- Ability to solve complex problems;
- Must be honest and trustworthy;
- Must be reliable, organised and have a positive attitude;
- Possess good problem-solving skills;
- Willing to work overtime and be available after hours and weekends to manage unforeseen circumstances.
- Zulu or Siswati language would be an advantage
- Technical skills required in understanding the mechanical set up of the Extruders.
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Closing date: Applications and CV's to be submitted to HR department
(hradmin@multiknit.co.za)

Please remember to quote position you apply for in the subject line.

Only candidates with relevant experience will be considered.

Multiknit is an equal opportunity Employer.

Multiknit encourage candidates with disabilities to apply.