

# JOB POSTING

POSITION: KNITTING FOREMAN  
DIVISION: KNITTEX  
SITE: MKHUHLU (HAZYVIEW)  
DEPARTMENT: KNITTING

## **MAIN PURPOSE OF JOB:**

The main purpose of this position is the daily management of the Knitting production department. In addition, the successful candidate must understand the exact functionality of all machinery within the Knitting department and might be required to operate all machines.

## **RESPONSIBILITIES**

- Ensure that the Knitting Production Plan is maintained at optimum plant efficiencies and exceptional quality;
- Ensure that all machinery is mechanically sound and report any and all defects immediately;
- Ensure all machines are yarn cross free;
- Execute daily checks of yarn break systems;
- Ensure that the standard operating procedures are adhered to and improve on good operating practices;
- Sound understanding of conformance and non-conformance policy;
- Maintain high standard of housekeeping at all times;
- Be able to perform time studies when instructed to;
- Motivate staff and lead by example;
- Must be able to work outside of normal working hours when required;
- Provide proper feedback to the shift co-ordinator on efficiencies and quality daily;
- Work closely with the Supervisors, Recorders, Quality changers and Quality control to make sure standards are met;
- Maintain a firm and consistent standard of discipline in accordance with the Company Code of Conduct;
- Available to be contacted at all times and after hours on mobile;
- Any other reasonable duty asked to perform by a superior;
- Understand and be able to perform the recording function and movement of stocks, both in and out of the department;
- Work closely with the senior quality changer and his team;
- Maintain a firm and consistent standard of discipline, in accordance to the Company Code of Conduct;
- Assist in month end stock take over month end weekends;

## **QUALIFICATIONS & EXPERIENCE**

- National Senior Certificate;
- Minimum of 5 - 10 years relevant experience in a Knitting/Mechanical production environment;
- Qualification in Operations or Production Management will be advantageous;
- Computer software skills, including Word, Excel, Outlook;

## **SKILLS & ABILITIES**

- Strong level of accuracy, attention to detail and analytical;
- Ability to take responsibility and accountability;
- Ability to work autonomously and as part of a broader team;
- Ability to handle stress in a high pressurized production environment;
- Must be honest and trustworthy;
- Must be reliable, organised and have a positive attitude;
- Possess good problem-solving skills;
- Ability to mentor and coach sub-ordinates;
- Willing to work overtime and be available after hours and weekends to manage unforeseen circumstances.

Closing date: 28 February 2022 – applications and CV's to be submitted to HR department ([cv@multiknit.co.za](mailto:cv@multiknit.co.za))

**Please remember to quote position you apply for in the subject line.**

**Only candidates with relevant experience will be considered.**

**Multiknit is an equal opportunity Employer.**